

**OVER 5 ACRES LAND DIVISION APPLICATION**  
**CLARK COUNTY, OHIO**  
(for unincorporated areas only)

NOTE: ALL REQUIRED ITEMS NOTED BELOW AS WELL AS THIS COMPLETED APPLICATION FORM SHALL BE SUBMITTED TO THE CLARK COUNTY PLANNING COMMISSION. IF ITEMS ARE MISSING OR INCOMPLETE, THE LAND DIVISION PROCESS CANNOT PROCEED.

**NAME AND ADDRESS OF CURRENT PROPERTY OWNER -**

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**ATTORNEY / AGENT / CONTACT PERSON -**

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**CURRENT PROPERTY STATUS -**

Township \_\_\_\_\_ Permanent Parcel No.: \_\_\_\_\_ Acreage: \_\_\_\_\_  
Location: Section \_\_\_\_\_ Town \_\_\_\_\_ Range \_\_\_\_\_ or VMS \_\_\_\_\_  
Is any structure located within 50 feet of the new lot line(s) - Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, the distance is \_\_\_\_\_ feet.

\*\*\* Prior to submitting application to the Clark County Planning Commission, and if you're in Pike, German, or Springfield Townships, you should speak with the respective zoning official to ensure that you will be able to meet their zoning requirements. In some cases parcels may be required to be rezoned.

Below are items to be delivered to the **County Planning Commission Office prior to recording** the parcel. [25 West Pleasant Street, Springfield, Ohio 45506-2268 - (937) 328-2498]

1. \_\_\_\_\_ One original deed
2. \_\_\_\_\_ One 18" x 24" survey of parcel (Please indicate structures within 50 feet of new line(s).)
3. \_\_\_\_\_ One legal description form

Please check one: Is there an existing dwelling on the portion being divided?

No \_\_\_\_\_ Yes \_\_\_\_\_ What is the address? \_\_\_\_\_

If no, do you wish to have an address assigned to the proposed division? Yes \_\_\_\_\_ No \_\_\_\_\_

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**For Office Use Only**

Date Received \_\_\_\_\_ CO # \_\_\_\_\_ Date Approved \_\_\_\_\_

New Property Address \_\_\_\_\_